

Ending a tenancy

Market rent

To: Amplius

I / We (your names)

Hereby give you Notice to Quit the tenancy of

..... (address)

..... on 20.....

or on the day which a complete period of the tenancy expires after the end of **one or two calendar months** from service of this Notice. **Please be aware that it is not possible to withdraw a valid Notice to Quit.**

Dated

Signed

.....

Your details:

Name of tenant(s)

.....

Telephone number

Email Address

Forwarding address

.....

Postcode

Garage address
(if applicable)

Reason for giving notice

.....

- I understand that I will be expected to provide access for a surveyor/letting agent to carry out a pre-termination inspection of the property. (Please note, we will contact you within three working days of receiving this notification. If you have not heard from us or have any queries regarding the inspection, please contact the Lettings team on 0300 123 5544.)
- I understand that any debts on the gas and electricity meters are my responsibility and that I will be liable for any monies outstanding.
- Keys will be collected from the property at the end of the tenancy by appointment with a surveyor/letting agent. I understand that I will continue to be charged for use and occupation of the property until keys are returned.
- I understand that any items left in the property, outbuildings, shed or garden, after the keys are returned to Amplius, will be deemed as unwanted items. As such they will be disposed of and I will be charged for the cost of disposal.
- I understand that any monies paid by me or on my behalf to Amplius after my tenancy has ended will be accepted by Amplius for use and occupation only.
- I understand that it is my responsibility to ensure that all mail is redirected.

Please return completed form to lettingsteam@amplius.co.uk