

This document is an example of the rent and service charge increase letter you will receive; the frequency of charges will depend on your tenure type.

Ref: «tenancy»
Date: 1 March 2019

Mr X
Address

Dear Mr x

New rent and service charge reviewed under the terms of your lease

This letter is to inform you of the changes to your charges for [PROPERTY] from 1 April 2019.

	Current Weekly Charges	New Weekly Charges
Rent	£90.00	£95.00
Service charges		
Buildings insurance	£10.00	£12.00
GUHG management charge	£10.00	£12.00
Cleaning	£10.00	£12.00
Homeowner's audit fee	£10.00	£12.00
Utilities	£10.00	£12.00
Repairs and maintenance	£10.00	£12.00
Fly tipping and pest control	£10.00	£12.00
Managing agents	£10.00	£12.00
Grounds maintenance	£10.00	£12.00
Cyclical health and safety / fire equipment	£10.00	£12.00
Tenancy or leaseholder related services or facilities	£10.00	£12.00
Personal utilities	£10.00	£12.00
Reserves		
Lifts	£10.00	£12.00
Roofs, windows and doors	£10.00	£12.00
Central heating	£10.00	£12.00
Internal/ external redecs	£10.00	£12.00
Pumping station	£10.00	£12.00
Equipment (general and	£10.00	£12.00

specialist)		
Parking, paths and roads	£10.00	£12.00
Total	£280.00	£318.00

Yours sincerely



Mona Shah
Executive Director of Finance and Information
Grand Union Housing Group

